



**Meeting Minutes
January 28, 2020
Via Webex**

1. Call to Order

Karie Barczak (DTE Electric) called the meeting to order with 12 member companies represented, which constituted a quorum to conduct business. The attendee roster is shown in Attachment A. There were no additional agenda items. Karie stated the responsibility of the group, and Jeff Mitchell (RF Staff) mentioned the adherence to the RF Antitrust Guidelines.

2. Approve Committee Meeting Minutes

The Committee approved the minutes from the October 22, 2019 meeting.

3. Progress on the New ALIGN and CORES Tools

Karie Barczak (DTE Electric) reported that NERC held a webinar yesterday on the ALIGN tool and more information will be presented at the scheduled April 2020 meeting.

4. Cold Weather Preparedness and the Associated Standard Drafting Team

Tim Fryfogle (RF staff) reviewed some of the justification for the need of a cold weather preparedness standard and the formation of the Standard Drafting Team. One RF staff person was selected to serve on the team (Don Urban).

5. NERC Technical Committee Restructuring

Karie Barczak (DTE Electric) reported that NERC has established the new Reliability and Security Technical Committee to replace the Planning, Operating, and CIP Committees. Details can be found at the following NERC website link.

<https://www.nerc.com/comm/RSTC/Pages/default.aspx>

6. RF Internal Controls Workshop

Denise Hunter (RF staff) reviewed the logistics for the upcoming workshop that will focus on the two Reliability Standards, PRC-004 and a CIP one.

7. Save the Date for other 2020 RF Workshops

Jeff Mitchell (RF) stated that the RF Protection Workshop will be held on August 18-19 at the ESC conference center near the RF office. The RF Human Performance Workshop will be held on August 19-20 beginning right after the Protection Workshop at the same location. New for 2020 is a half-day session in the morning of August 19 for an Overview of Human Performance Improvement taught by Dr. Jake Mazulewicz. Also, RF will be starting a Vegetation Management Community of Practice. More details will follow in RF newsletters and on the website.

8. Future Committee Locations

The next scheduled Committee meeting is for April 14, 2020 at the RF office (with Webex), 8:00 a.m. to 3:00 p.m. ET

This meeting adjourned at 9:30 a.m.

Approved April 15, 2020

ATTENDANCE LIST

1. Not represented	American Electric Power Service Corp.
2. Robert Morton	American Transmission Co.
3. Not represented	Centerpoint Energy (Vectren)
4. Not represented	Consumers Energy Co.
5. Not represented	CPV Shore, LLC
6. Not represented	Dayton Power and Light, Co.
7. Sean Bodkin	Dominion Energy Marketing, Inc.
8. Karie Barczak (Chair)	DTE Electric
9. Jeff Gindling (TPS Chair)	Duke Energy Shared Services, Inc.
10. Not represented	Duquesne Light Co.
11. Bill Allen (Vice Chair)	Exelon (ComEd)
12. Ken Braerman	Exelon (BGE)
13. Rod Phillips	FirstEnergy Corp.
14. John Andree	ITC Holdings Corp.
15. Larry Paris	Longview Power, LLC
16. Scott Goodwin	Midcontinent ISO
17. Dan Pacilio	Midcontinent ISO
18. Not represented	NAES Corp./Riverside Generation
19. Gary Gillespie	Ohio Valley Electric Corp.
20. Donnie Bielak	PJM Interconnection
21. Rollie Mangonon	Rockland Electric Co.
22. Spencer House	Wabash Valley Power Association, Inc.
23. Not represented	We Energies
24. <i>Tim Fryfogle</i>	<i>ReliabilityFirst staff</i>
25. <i>Jeff Mitchell</i>	<i>ReliabilityFirst staff</i>
26. <i>Megan Baucco</i>	<i>ReliabilityFirst staff</i>
27. <i>John Idzior</i>	<i>ReliabilityFirst staff</i>
28. <i>Leslie Krawczyk</i>	<i>ReliabilityFirst staff</i>
29. <i>Denise Hunter</i>	<i>ReliabilityFirst staff</i>
30. Not represented	Federal Energy Regulatory Commission